SMALL CHURCH SEEKING SETTLED PASTOR – PART-TIME

The Hadlyme Congregational Church, Hadlyme CT 06423

Reply to: Hadlymecc@gmail.com or marionbuck@comcast.net

Weekly: It is expected that the Pastor will spend approximately 10 hours per week on:

- Sunday Service preparation and conducting such service, including baptisms for church members if they occur during regular services. Conduct communion the first Sunday of each month.
- Providing hymns to the organist/pianist a minimum of 5 days prior to each Sunday service
- Preparing, typing and making copies of Sunday bulletins. Some occasional help available, but there is no office staff. Church has a copy machine. Paper and bulletin cover/template will be provided. Basic office supplies are provided. No other office equipment or computer.
- Attend and participate in three quarterly Church Council meetings and one annual Church-wide meeting by offering a prayer to start each meeting prior to beginning the agenda and providing an annual Pastor's report for inclusion in church's Annual Report. Occasional special meetings may be called and the Pastor may be asked to participate. All meetings are held on Sunday mornings immediately following worship.
- Write a brief Pastor's letter and review content for the church newsletter (2 -3 a year, generally)
- Provide compassionate Pastoral care for sick members or shut ins when needed (minimal - Deacons handle routine visitation)

In addition to the 10 hours described above:

- Conduct weddings and funerals for church members as needed. Schedule and fees will be negotiated with the requesting parties.
- Participate in the community Easter Sunrise service (in conjunction with other area churches this is held at Gillette’s Castle around 7:30 a.m. and our Pastor is expected to participate). Additional pay for this service will be at the regular weekly rate.
- Christmas Eve service takes place on December 24th at 5:00 pm. Additional pay for this service will be at the regular weekly rate.

Related Duties:

- Ability to deliver inspirational, meaningful and relevant Bible-based sermon messages that apply Christian principles to everyday life. Generally, avoid openly controversial or contentious political issues.
- Ability to relate and minister to parishioners of all ages, cultures and ethnicities.
- Ability to promote attendance growth among all ages
- Establishment and maintenance of relationships with area pastors for the benefit of the community

Salary:

- Negotiable – (up to $300) for each Sunday worship service plus each special service, such as for Easter Sunrise or Christmas Eve. Total compensation will be reviewed annually at Annual Church Meeting in January.
- Paid time off for vacation/sick time is 4 weeks per calendar year. Additional unpaid time off can be arranged as needed. Pastoral coverage for time off will be arranged by the Deacons.
- Pastor will be classified as an independent contractor and as such will be provided with a 1099-Misc Form at end of each calendar year. Income taxes, insurance, Social Security, pension and any other deductions/taxes will be the responsibility of the Pastor (i.e., no additional income provided for taxes, retirement or any insurances).