YOUTH AND CHILDREN’S MINISTRY DIRECTOR - Interim
(An online position moving to in-person when permitted)

Position Title: Youth and Children’s Ministry Interim Director
Employer: LARCHMONT AVENUE CHURCH, 60 Forest Park Avenue, Larchmont, NY
Denomination: Presbyterian Church (USA)
Church Size: 625 members
Youth Group Members: 20
Sunday School: 35
Position Timing: August 2020 - June 2021
Hours per week: 20 - 25 (includes Sunday mornings when gatherings resume)
Pay: Hourly, no medical, pay commensurate with experience

Overview of Position:
Our church seeks an energetic and creative individual who loves children and youth to lead its Sunday School and youth groups online and eventually in person in Larchmont, NY. We prefer someone who grew up loving church youth groups and knows its importance to the faith development of young people. This is an interim position for the program year 2020-2021. The new hire will lead our small but hopeful Middle School and High School Youth Groups one night a week through the program year, beginning with preparation and training in mid-August 2020 and continuing through mid-June 2021. In addition, the right candidate will also have an aptitude for classroom management and student safety in order to help us manage our Sunday School of 35 children and volunteer teachers from the congregation. The children’s ministry work involves circulating teaching materials to parent teacher volunteers and ensuring a safe and organized environment for the Sunday School children, teachers, and parents.

Responsibilities:

● Meet separately with students in TGIF (Grades 6-8) and SHiFT (Grades 9-12) for 1.5 hours per week on two different evenings, or potentially back-to-back on a single evening with a shared meal between. These weekly get-togethers are for teaching progressive Christian viewpoints in the Reformed tradition as well as creating a safe space for sharing reflections on current issues, school, and family life together as part of Christ’s church.

● When permitted by NYState law, and our governing Session, the Youth Director will organize one or more mission trip weekends, community helping projects, or team-building outreach activities to foster love of God and neighbor starting in the Larchmont/Mamaroneck community.
• Recruit volunteers from the congregation to assist in youth activities, chaperone mission trips, and support youth group programming as well as manage the Sunday School, its teachers and teaching materials.
• Ensure the safety of the Sunday School children and Youth Group Students through regular compliance with pandemic hygiene safety, fire drills, and implementation of the LAC Child Safety Policy.
• Meet with the Head of Staff weekly as to curricula, activities, and ministry progress.
• Participate in weekly staff meetings.
• Inspire the High School youth to engage in worship activities and organize their annual Youth Sunday worship leadership day in the spring.
• As soon as in-person church service continues, organize nursery and child care for the Sunday School and Sunday worship hour.
• Report to and advise the Christian Education Committee as well as the Youth Ministry Committee. Programming specifics and events to be decided by the Christian Education Committee

Accountability:

The Youth and Children’s Ministry Interim Director is accountable to the Head of Staff and shall be a friend in ministry in every aspect of their working relationship.

Please send your resume and cover letter to: laciydsearch@gmail.com. Looking to fill this position as soon as possible for a mid-August 2020 start date.