**DRAFT Position Description, WACC 6-2024**

Seminary Listing for a Children’s Ministry staff position, “Faith Formation Leader”

**Overview**

The Faith Formation Leader (Leader) is a temporary position created in order to support the faith formation of young people who are a part of the West Avon Congregational Church (WACC) community, while our current Director is on maternity leave.

**Summary**

To provide leadership for children’s ministries at WACC, in support of the church’s children, friends and visitors. This position reports to the Pastor and works in partnership with the Board of Christian Education. (BCE).

**Essential Duties**

1. Responsible for Sunday Church School learning activities for children through 8th grade, and/or other intergenerational sabbath day activities involving children and youth.
2. Provide the message for “A Time with Children” during Sunday morning worship as appropriate, with support of Pastor. Assist with continuing development of in-worship engagement for younger people, as feasible.
3. Work with adult lay persons to coordinate learning opportunities, in keeping with the Safe Church policies of WACC. Collaborate with BCE and the Pastor to enhance WACC’s current offerings, including special and seasonal programs.
4. Prepare written/digital information for church publications in coordination with BCE, the office administrator and/or the Pastor, to organize, publicize, communicate, recruit and coordinate with respect to youthful learning activities.
5. Attend Staff Meetings twice a month with the Pastor, and other staff (held in person and via Zoom).
6. Suggest additional ways to engage children and parents in support of deepening shared community at WACC.

**Supervisory Responsibilities**

Supervises the Church School teachers and other Children’s ministries volunteers.

**Qualifications**

Commitment to Christian faith and to faith-based education of children

Creative and enthusiastic; able to design and develop programs that are enjoyable as well as educational.

Academic study in education, theological program preferred but not required.

Basic computer skills for word processing, email, Excel expected.

Ability to work in partnership with the BCE, Church School teachers, Church staff and members of the congregation.

**Time period and Salary**

August through December, 2024, extension negotiable

Remote work possible except Sundays and one other day per week, as negotiated with the Pastor. This is a 10-12 hour/week commitment.

Salary is competitive and comparable to professional religious educators.