

Senior Minister



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Senior Minister |  Preston, CT - Connecticut



Preston City Congregational Church

 **Website**

Preston City Congregational Church in Preston, CT is looking for a senior Minister to serve full-time. Our Church has been on the same hill since 1698. We are a well-established Church located in a small rural community looking for a qualified senior minister to be part of our community and help it grow through spiritual guidance and teaching. Qualified individuals need to communicate well and be willing to support the numerous activities of the Church and Sunday school.

Interested candidates must be an ordained Congregational minister from an accredited seminary program. It is important for candidates to be able to demonstrate ability to communicate the word of God and connect with diverse audiences, provide visitation and compassionate pastoral care to members of the church, work with staff members and volunteers to achieve shared goals, conduct weddings, funerals, and other special services, participate in community outreach and Church activities, and administer sacraments such as baptism and communion. If you are a passionate and dedicated Minister with a desire to serve and lead our Church, we encourage you to apply for this exciting opportunity.

APPLICATION DEADLINE: December 1, 2023

POSITION BEGINNING: TBD

From Church Bylaws: The Pastor shall be in charge of the Christian Education and the spiritual welfare of the church with the assistance of the Diaconate and the D.R.E.

The Pastor shall seek to enlist individuals as followers of Christ, preach the gospel, administer the sacraments, provide for all services of public worship, and administer the activities of the church in cooperation with the various boards and committees. In addition to his/her specific appointment to several boards and committees, the Pastor shall be an ex-officio member of all other boards and committees. With the exception of matters concerning himself/herself, he/she shall be available to preside at any meeting of the church when neither the duly elected moderator/chairperson nor an alternative officer is present.

Job Responsibilities:

- Daily in-person office hours (9am-noon) with one day off during the week (traditionally has been Thursday but can be negotiated)
- Preach 1 service each Sunday (historically 2 services September – May but not at this time)
- Offer communion the first Sunday of every month
- Lead/participate in worship at other special services: Ash Wednesday, Maundy Thursday, Good Friday, Christmas Eve, etc.
- Conduct baptisms, weddings, and funerals for just about anyone (within reason). When people need the church, the church should be ready to respond. Our church has grown through the years because we were there for people when they needed the church the most.
- Coordinate the worship folder (content, theme, hymns, prayers, etc. and consider any special announcements that need to be included)
- Meet with “walk-ins” who happen to stop by the office and need to talk (members and individuals from the community as well). Provide Pastoral counsel and/or referral in crisis situations
- Attend all monthly Board and Committee meetings

Additional Duties:

- Lead periodic Bible Study/discussion group
- Co-teach the weekly Confirmation class
- Visit hospitalized, sick and shut-ins and make other pastoral calls. (in conjunction with the Deacons)
- Write articles for the monthly church newsletter
- Write a Minister’s Report to be included in the Annual Report

- Provide administrative oversight for the daily affairs of the church, including being “head of staff”. Meet periodically with other staff members
- Engage in Congregational self-study and goal setting by reviewing the past and planning for the future in such a way as to strengthen and enhance the mission and unity of the church
- Provide leadership in Congregational self-study, future planning, membership outreach, and stewardship
- Remain active in NACCC and Northeast Fellowship

Other Negotiable Duties:

- Lead services once per month for the residents at St Jude in Norwich and Creamery Brook in Brooklyn
- Sunday School opening (before going upstairs to church)

Church name: **Preston City Congregational Church**

Address: **321 Route 164**

Location: **Preston, CT - Connecticut**

City: **Preston**

NACCC Membership:

Member of NACCC

State: **Connecticut**

Zip: **06365**

<http://www.prestoncitycongregational.org/>

Search Committee

Name of Chairperson: **Marisa Stankiewicz**

Phone: **+1 860-857-4094**

Email: **ris1350@gmail.com**

Search Committee Email: **ris1350@gmail.com**

Salary and Benefits

Minister's compensation:

Salary:

Salary (First Year): **\$52,000**

Housing Compensation Type: **B. Housing Allowance**

Housing compensation value:

Housing (First Year): **\$25,000**

Social Security/Medicare tax offset: **Employers choose whether or not to include the Social Security / Medicare tax offset for determining the Comprehensive Plan premiums.**

Total compensation: This amount is used to determine Comprehensive Plan premiums.

Benefits

Comprehensive Plan premiums:

Retirement Only contributions:

Retirement (First Year): **Minister responsible to purchase own retirement plan**

Medical and Dental premiums:

Premiums (First Year): **Minister responsible to purchase own insurance**

Total benefits:

Accountable plan expenses to be reimbursed:

Automobile mileage:

Auto (First Year): **3,000**

Convention expenses:

Convention (First Year): **0**

Convention (Second Year): **500**

Continuing education:

Cont Ed (First Year): **0**

Cont Ed (Second Year): **1,000**

Books, periodicals, other resources:

Hospitality fund:

Other expenses:

Total reimbursement for ministry-related expenses:

Additional allocations for the ministry

Moving Expenses: **Not to exceed \$5000; receipts required**

Travel to conferences: **After year 1 - \$500 allotted**

What policy do you have for reviewing the ministers' salary?: **Other**

What is the length of vacation granted?: **4 weeks (4 Sundays) vacation with a maximum of 2 weeks off at one time; preferably one week take per quarter**

Do you make provision for study leave or for other continuing education on a regular basis?: **Yes**

Do you provide for sabbatical leave?: **Yes**

Goals of your Church

If your church has a mission statement? What is it?:

The mission of the Preston City Congregational Church is to welcome all who are seeking a Christ-centered church home. This happens through inspiring worship services, thought-provoking Bible study, continual fellowship, close ties with the local community, and foundational Sunday School programs. Our daily goal is to share a church life that encompasses the Preston City Congregational Church motto of "Where Friends Become Family."

Does your church have a vision statement? What is it?:

In this sacred place, as Congregationalists we welcome all on their spiritual journey to grow their faith in God, discover their purpose, and make a difference through service and fellowship.

What definitive hopes and objectives does your congregation have for the next year?:

Some goals that our congregation has for the next year are continuing to grow in faith, maintain a spiritually healthy, committed congregation, discover and create new ways to be the church, and promote Christian education to the entire church body.

What definitive hopes and objectives does your congregation have for the next five years?:

We would like to continue with all of the above goals as it embodies the mission and vision of our church.

Does the church have a pastoral relations committee?: **Yes**

What criteria will you use to annually evaluate the pastor?:

For the Pastor's performance review, a sub-committee appointed by the Employee Relations Committee will perform the review. The sub-committee will use an evaluation form created for the position and the review shall occur annually unless otherwise determined by the Standing Committee. The review shall be completed by October 1st of each year. For a newly called Pastor, a brief appraisal after sixty days and again after six months of service shall also be conducted by a sub-committee appointed by the Employee Relations Committee. A copy of the Pastor's self-evaluation and sub-committee evaluation will be filed in the Pastor's personnel file.