**PART-TIME JOB OPENING: SUNDAY SCHOOL COORDINATOR (10-15 HOURS/WEEK)**

**The Congregational Church in South Glastonbury**

**P.O. Box 187**

**South Glastonbury, CT 06073**

**Updated 5.6.25**

**About Us**

At the Congregational Church, our children’s ministry is a joyful, growing community with over 65 enrolled children. We are a progressive, open and affirming congregation with a deep commitment to nurturing faith, compassion, and justice. Our Sunday School program is rooted in love, scripture, creativity, and inclusivity.

**The Opportunity**

We are seeking a **Sunday School Coordinator** who loves working with children and thrives in a collaborative, faith-filled environment. This role is ideal for someone organized, energetic, and creative, who wants to make a meaningful impact in a part-time position. You'll join a supportive team and help lead a vibrant program that engages children from infancy through 8th grade in fun, faith-building experiences.

**Key Responsibilities**

* **Be present and hands-on Sunday mornings (9:00 a.m. – noon)**: Welcome families, oversee classrooms, troubleshoot, and teach as needed.
* **Plan and adapt curriculum** with the Associate Minister to ensure lessons are engaging, inclusive, and Bible-based.
* **Support and lead volunteers**: Schedule and support our robust team of amazing Sunday School teachers. As needed help recruit and train.
* **Coordinate program logistics**: Maintain supplies, manage records and communications, and ensure classrooms are well-staffed.
* **Collaborate creatively**: Work with ministers and ministry teams to integrate music, intergenerational events, and worship elements into the program.
* **Build relationships**: Connect with children, parents, and volunteers to foster a welcoming and supportive church community.
* **Attend two monthly planning meetings** and help coordinate special events like the Christmas Pageant, Bible Presentation, and Children’s Sunday, etc.

**What We’re Looking For**

* A deep love for children and a welcoming spirit
* Enthusiasm for working in children’s ministry or education, and experience in professional or volunteer capacity
* Strong organizational, interpersonal, and communication skills
* Creativity and initiative—you enjoy trying new things and solving problems
* Confidence working with technology
* A team player who can also take independent initiative
* Familiarity with child development and safe practices is a plus

**Details**

* **Schedule**: 10-15 hours/week, including Sunday mornings and flexible weekday prep time
* **Compensation**: $11,000 - $12,500 (commensurate with experience)
* **Benefits**: Flexible scheduling, especially in summer, two weeks paid vacation after one year. No healthcare benefits provided.

**To Apply**

Send your resume, a brief cover letter explaining your interest, and your salary expectations to: jobopenings@southchurch2.org. Visit <https://southcongregational.org> to learn more about who we are.