First Congregational Church of Hanover
Youth Fellowship Director

General Responsibilities

● Coordinate with Youth Group leaders and Christian Education Committee to prepare, outline, institute and maintain a foundational plan, as approved by the Christian Education Committee, for the Youth Group Ministries (Senior and Junior High)
● Coordinate and provide resources for the Youth Group Ministries including but not limited to
  ○ Scheduling, organizing and gathering materials for monthly meetings
  ○ regular and consistent contact with youth and parents regarding meetings, curriculum, plans etc. (minimally monthly)
  ○ organizing mission projects (minimally 2 per year)
  ○ coordinating with Christian Education Director for joint missions/projects and organizing volunteers
● Organize outreach events through collaboration with the Pastor, Christian Education Committee, Christian Education Director and office staff
● Provide regular communication of Youth events including but not limited to;
  ○ contacting the Christian Education Committee and Pastor as needed
  ○ regular submissions to the e-news
  ○ announcements in church as needed
  ○ Posting to social media outlets (minimally monthly)
● Attend monthly Christian Education Committee meetings quarterly to share the vision of the youth ministry
● Coordinate and communicate with the Christian Education Director
● Work with the Senior Pastor and the Christian Education Committee to identify ways to encourage attendance and promote our Christian Education program throughout our surrounding communities.

Hours and Compensation
The position is presently configured for approximately 5 hours per week from September 1, 2022 through June - August 1, 2023. These hours are flexible within reason to accommodate the convenience of the Youth Fellowship Director while meeting the needs of the church.

The Youth Fellowship Director will be compensated in 11 monthly payments (total salary $5,300). The Youth Fellowship Director will be paid the last week of the month. The church will pay their portion of Social Security/Medicare tax.

This is a one year agreement that will be evaluated before years end. It is mutually agreed that this arrangement is for one year and may be terminated by either the First Congregational Church of Hanover or the Youth Fellowship Director upon 60 days notice.